

FOBS AGM – Tuesday 11th June 2024

Attendees: Emma Hinchcliffe, Selina Hosell, James Griffin, Claire Johnson, Alice Murray, Lois Dudfield, Amy Morgan, Rachel Locke, Susan Capper, Thérèse Griffin, Neil Johnson, Katie Riley, Heather Childs, Mary Coles

Apologies: N/A.

1. Introduction

- Thank you from AM for all attending
- AM confirmed no actions are outstanding from last year's AGM minutes
- This meeting's AGM minutes, also containing the Co-Chair's report and Treasurer's report, will be made available on the school website.

2. Co-Chair's report

- Read by AM – full report to be attached to minutes as well as being made available on school website and the school newsletter.

3. Treasurer's report

- Read by JG – full report to be attached to minutes as well as being made available on school website and school newsletter.
- Stand out event based on profits was the Easter raffle raising nearly £2,000.
- Use of the SUMUP card machine at the nativity and Christmas concert events proved effective, doubling the usual takings for refreshments at school events.
- The passive income of the School Lottery continues to do well and is on track to again earn over £1,000 for the year.
- While FOBS have typically raised £6-£8k per year (outside of COVID), it is worth noting that the 3 Hills Walk has been delayed and the Brailes Bonfire & Fireworks event did not run in October 2023 as the new committee had to make the decision almost immediately on forming and had not had experience at running such a large and complex event.
- FOBS bank account in a strong position (£8,168.48). Worse case, if we were to outlay ring-fenced costs of £5,811 and not raise any further money then we would still have a surplus of £2,357 to take us into the new 2024/25 academic year – but further activities are being planned and it is expected we will earn a donation from the 3 Hills Walk event which this year was postponed to September.
- £2,395 of the ring-fenced costs is for the school canopy, albeit this is being held based on Brailes School's first quote value and we may be able to reduce this when Brailes School seek alternative supplier quotes. We also intend to optimise funds with Brailes School being able to recover VAT.
- In addition we have £400 Stour Valley Lions grant to be utilised on school playground enhancements.

4. Election of committee members

Our process requires us to vote in the committee for new academic and financial year.

As some of you may already be aware, all 4 committee members in the 4 required roles as per our constitution agreed with the Charity Commission, have decided to step down and therefore we're looking for 4 new committee members for FOBS to continue on in 2024/25.

NB these 4 roles are Chair and Vice Chair (or 2 Co-chairs), Treasurer and Secretary.

Mary Cole and Selina Hosell have come forward for the 2 Co-chair roles.

Mary Cole:

- Proposed by Claire Johnson, Seconded by Emma Hinchcliffe.
- Voted in (unanimous)

Selina Hosell:

- Proposed by Emma Hinchcliffe, Seconded by Claire Johnson.
- Voted in (unanimous)

Treasurer: No applications

Secretary: No applications

Conclusion:

While Mary and Selina were voted in, as FOBS do not have a Treasurer or Secretary, then FOBS do not have a full committee as per the structure required on our constitution.

There was some conversation about next steps, with advice given by former FOBS committee member Rachel Locke.

The current FOBS committee will shortly contact all committee members (school parents and staff) to inform them of the AGM outcome and the requirement for a new Treasurer and Secretary at a future EGM to come forward otherwise FOBS will have to consider dormancy or even closure. Suggestion to include the Parentkind job specs for these roles in the letter.

There may also be an option to change the committee structure requirement on the FOBS constitution which may increase the probability of achieving a full committee, but this will be subject to due process and ultimately approval by the Charity Commission.

Potential date of the EGM Tuesday 9th July at 8pm (to allow for at least 3 weeks' notice).

Claire Johnson will send a MS Teams meeting invite to all members in attendance at this meeting but any other members are welcome to join (please request a meeting link via mailfobs@gmail.com).

5. AOB

Heather Childs gave a thank you to the departing FOBS committee for all their efforts.

No other AOB.

NEXT FOBS MEETING (EGM): Tuesday 9th July, 8pm