



1. Attendees: Katie Haycock, Rachel Locke, Kirsty Righton, Therese Griffin, Heather Childs, Lois Dudfield
2. Apologies: Cassie Worthy, Vicki Salmon, Erry Lilley, Christian Hilton, Kendra Spooner, Iona Corbett, Amy Morgan, Clare Head.
3. The Minutes from the last meeting (the AGM) were discussed and confirmed as a true and correct record.
4. Matters arising from the minutes:
 - It was commented that some of the children in school had expressed that they were glad that glow toys had not been sold at the bonfire in 2019, despite the fact that they missed their presence.
 - It was also commented that there were several requests for glow toy sales on the night both at the gates and at the refreshment stalls.
5. Correspondence received:
 - A request has been received to request the funds to top up money raised from 2019 Rags to Riches collections in June and October, to fund 2 new sets of atlas's for use in school. This commitment had already been made in a previous FOBS meeting, so this correspondence highlights the total cost of £259.30. Those present at the meeting agreed to continue with this commitment.
 - **Action: Heather to confirm the amount of money needed from FOBS.**
 - An email has been received from Iona Corbett which was read out and following key points discussed:
 - A request for a more detailed agenda for FOBS meetings so those who can't attend can contribute more appropriately.
 - This is appreciated; the challenge is that the Agenda needs to go out 3 weeks ahead of the meeting according to our constitution and the detail of the Agenda is not always thought out at that point. Katie agreed to try and provide more a more detailed agenda in future
 - Offer of support for the flower arranging event via a friend who could be asked to quote
 - This offer was appreciated but in this instance a florist is already lined up who carried out the previous workshop and who has been requested by some of the previous attendees. Someone else to consider for the future however.
 - Easter Film Night: Iona has offered to lead on this
 - This offer is gratefully received and accepted; further detail later on
 - **Action: Katie to confirm to Iona**
 - Concern was raised around FOBS involvement in other events in regards to charity commission rules and money agreements required and focusing on our own requirements while still wishing to support other initiatives.
 - Offer to run a mini Farmers Market in the autumn in association with School activities
 - This idea was welcomed; further info to follow we hope.
6. Treasurers Update:



- This is a work in progress as Therese has not yet got access to the bank account and not all expenditure has been reconciled.
- The current financial position when taking account of all pre-commitments made and required is a deficit of c£2,200.
- Therese highlighted that if you bought a Christmas Tree from Warwickshire Christmas trees they would donate money to school; It was agreed that this could be communicated widely for Christmas 2020. Money should be in school in the next few weeks from those purchased in 2019.
- Class and Trip allowance were discussed and it was agreed to review these again in the summer term.
- It was also discussed that Fobs should continue to support Cotswold Mini medics at a cost of £350 every three years.
- **Action: Heather to book Mini medics asap.**

7. Review of Recent Activities:

- Mulled apple juice was sold at the Christmas plays and made c£30 for FOBS funds
- The gift amnesty was supported well for a first attempt and c15 items received. These are now in the FOBS shed and can be used for prizes for FOBS activities.
- **Action: Therese to remove any perishable items from the FOBS shed**

8. Future Events

- Cheese and Wine Quiz – 29th February
 - 3 teams registered so far, 10 teams needed for event to proceed
 - Katie Haycock agreed to contact specific people within the village to encourage them to attend. Everyone asked to encourage Ticket Sales.
 - 3-4 helpers needed on the night from about 6pm to 7.30pm to set up, man the door, reducing to 3 during the quiz to run bar and hand things out. These helpers can also be on teams. Therese, Lois and Katie have offered to help so far.
 - A round of Heads and Tails will be run on the event as an additional fundraiser
- Rags to Riches collection 18th March
 - It was agreed to lengthen the time slot to receive clothes at school to help to increase donations. It was agreed that donations could be brought to school from Friday 13th March.
 - Donations will be received by Katie Haycock, Therese Griffin and Lois Dudfield on a rota
 - It was suggested that posters around the village and at Forge Garage could also increase the donations received.
- Flower arranging workshop
 - Elaine who ran the workshop before Christmas has offered to support an Easter workshop. The 19th March is a potential date.
 - It was agreed that £35 is an appropriate cost to charge participants so costs ideally need to be £25 or less per head.
 - **Action: Lois to liaise with Elaine regarding date and options.**
- Easter Raffle - Therese Griffing leading
 - Amazing support has been received in regards to prizes following Therese's drive to request them – well done Therese!
 - Prizes confirmed so far include top prize of £100 cash; Feldon Valley one night stay with bed and breakfast; Feldon Valley golf vouchers to play at Feldon Valley worth £100; Tickets to Cotswold Wildlife Park; a shoulder of



lamb from Paddock Farm butchers; a meal voucher from The George pub and El Cafe in Shipston; Gin tour and tasting voucher from Cotswold Distillery, Soft play vouchers for the Play barn at Fosseyway and Rugrats in Banbury, Donation of Easter eggs from Starry Skies and Lullabies, Shipston Leisure Centre family swim voucher and a donation from Whichford Pottery.

- **Actions: Tickets to be printed over half term**
- **Tickets to be issued 28th February, 2 week sales window, 1 week to chase returns, raffle to be drawn on 27th March and then prizes distributed before end of term.**
- **It was also suggested that we used the FOBS facebook page to promote our raffle and tag businesses that have kindly donated as a way of thanks and also a bit of advertising for them.**
- **Film Night 1st April – Iona Corbett to lead as per offer received**
 - As film night is running instead of After School club the school stands to lose £85 as these are the running costs. It was agreed that takings from the film night should cover this £85. This sets a precedence for any future FOBS events which replace After School Club.
 - The ratio for helpers is 1:8 however additional support may be required for children who usually received extra support during school hours. With this in mind 14 helpers, including 2 in the kitchen are required. It was agreed that Nick Hibberd and Caroline Perkins should be able to help as they are salaried for after school club anyway.
 - Letters need to go out 3 weeks before the event with a two week turn around for money to be received.
 - A call for helpers should go out on 1st March.
 - The following films were suggested: Rise of The Guardians, HOP, Peter Rabbit
 - **Action: Heather to ask the School Council for their ideas for a film**
 - **Action: Katie to confirm to Iona to lead**
- **Brailles VE Walk 10th May**
 - This is Brailles' VE celebration; FOBS are manning the refreshments as usual
 - Helpers needed from 10am until 5pm;
 - This year cream teas will be offered and Rachel Locke has a contact for free cream and jam.
 - The refreshments will be 1940's themed – think headscarves and dungarees and tea dresses.
 - **Action: Katie to prepare a rota for helpers nearer the time and put out a call for cake.**

9. AOB

- Previously FOBS have given children a “token” to commemorate significant events; this could be done for VE. To be discussed at a further meeting.
- Easyfundraising is an online mechanism enabling people to raise funds for FOBS when they shop online at no cost to themselves.
 - **Action: Therese to prepare a communication to go out on 14th February**
- Therese proposed a school lottery through Parent Kind to replace the 100 club; someone else sets up and runs the lottery on our behalf for an admin fee. The admin fee is not paid by school or FOBS but is taken out of the ticket cost. This would generate funds for school all year round and all it requires is promotion. It was agreed this could kick off Fobstober in the autumn. Therese has more information should anyone have any questions.



- The Brailes Show Raffle was discussed and it was concluded that FOBS will not take on the event due to concerns about manning the raffle on the day, obtaining prizes when we already run our own raffle at Easter and the restrictions around fundraising for other causes when we are a charity in our own right. FOBS are happy to help the show in similar ways to past years.
 - Leavers presents need raising at a future meeting
 - FOBS are offered the opportunity to sell refreshments at a 'Children's Classics Concert' in Church on 13th June as part of Shipston Proms.
 - If the fun run is to go ahead there is a need to investigate insurance and book first aiders.
 - Action: Katie to confirm with Amy Morgan when this event is still feasible in 2020.
 - Great Gatsby Ball – no further info has been received so it is currently envisaged this event won't need FOBS support in 2020.
 - It was suggested that Graham Warmington could be approached for Kitchen Units for the school hall;
 - Action: Lois Dudfield to approach Graham Warmington
10. The date of the next meeting was set for Monday 23rd March at 7:45pm at The George in Brailes.
11. There being no further business the meeting was closed at 9.45pm.